**Meeting Board of Directors**

**Cheniere Drew Water System**

Minutes

December 10, 2019

Attendance: Terry Ware Michael Statham Carey Butler Clyde Albritton

 Les White Terry Moore Madge Smith

Others present: Johnny Nichols Kenneth Howell Lorrie Howell

 Wayne Allen Terry Lewis

A motion to call the meeting to order at 7:00 P.M. at M-N Utilities in West Monroe, LA was made by Les, seconded by Terry Moore with all in favor.

A motion to approve the minutes from the November 12, 2019 meeting was made by Carey, seconded by Clyde with all in favor.

**Items of Unfinished Business**

1. Inactive Meters Discussion: Lorrie advised the Board that to date there are 278 meters that have been inactive more year or longer. A motion to pull these meters was made by Carey, seconded by Terry Moore with all in favor. OMR will continue to read all meters until they are pulled. A motion to pay OMR to make a six month check on all pulled meters was made by Les, seconded by Carey with all in favor.
2. Development Project Updates:
	1. Pine Lakes Subdivision Units 1 & 2: Awaiting donation documents for Unit 1. Johnny has sent to RCH Engineering. Plans for Unit 2 have been approved but construction has not started.
	2. Pine Lakes Subdivision Unit 3: Construction not started.
	3. Calhoun Crossing MHP: Foy Gadberry delivered the donation documents for Terry Ware to sign tonight. Johnny will deliver to Wendy Giovingo for filing.
	4. New Chapel Hill Place Subdivision: Complete.
	5. Western Pines Unit 3: Complete.
3. CDWS System Upgrades:
	1. Cross Connect Control Program: We have received 49 of the 280 forms that were mailed out. This includes the second mail out.
	2. Brownlee Road Ground Storage Tank: Kenneth advised the Board that during the painting of the under side of this tank Water Tanks Services detected over 200 bolts that were damaged required repair which will result in an upcharge of the total price.
4. CDWS Web Site Update: Wayne advised the Board that the web site is ready to go online.
5. Annual Membership Meeting:
	1. Meeting date is set for 1/14/2020 and the regular January meeting will be Monday, January 13, 2020, 7 P.M. at M-N Utilities in West Monroe, LA.

Items of New Business

1. A motion to approve the 2018-2019 Audit was made by Les, seconded by Carey with all in favor.
2. A motion to sign the M-N Contract and the OMR Contract was made by Terry Moore, seconded by Les with all in favor. Both contracts were signed by Terry Ware and Madge Smith and witnessed by Michael Statham and Carey Butler.
3. M-N Statement and Financial Report were reviewed. A motion to approve both and pay the bills was made by Terry Moore, seconded by Carey with all in favor.

A motion to adjourn the meeting was made by Terry Moore, seconded by Les with all in favor.

Madge Smith Attachments: M-N Statement & Financial Report

Secretary of the Board