**MEETING BOARD OF DIRECTORS**

**CHENIERE DREW WATER SYSTEM**

Minutes

June 9, 2020

Attendance: Terry Ware Michael Statham Carey Butler Clyde Albritton

 Les White Terry Moore Madge Smith

Others present: Kenneth Howell Wayne Allen Terry Lewis

A motion to call the meeting to order at 6 PM at Mechanical Systems & Services in West Monroe, LA was made by Les, seconded by Terry Moore with all in favor.

A motion to approve the minutes from the May 12, 2020 meeting was made by Carey, seconded by Terry Moore with all in favor.

**Items of Unfinished Business**

1. New Chapel Hill Water Main Upgrade: Scheduled to begin October 2020 at a cost of $227,273.42.
2. Remaining Steps for CCC Program Now Underway: Per Wayne:
	1. Policy & Procedures Manual is finished.
	2. Operator Training for office personnel will be handled by Wayne
	3. Customer info and knowledge materials already being furnished with each new deposit.
	4. Emergency Response Plan is complete.
	5. Responses & Retention of program updated being handled by Wayne.
	6. Wayne has approximately 184 letters prepared for mailing to customers that have sent in the questionnaires and that might have issues that need further investigation.
3. Hwy 151 Well Site Makeover: Kenneth advised the Board that the project is complete. A motion to hold the payment for Tanks Services for one month was made by Michael, seconded by Carey with all in favor.
4. Insurance Policy 2020: Wayne advised the Board that all paperwork is complete and the payment has made.
5. CCR Mailing: Will be mailed 6/10/2020 per Lorrie Howell.
6. Greer Road Development: Terry Lewis presented a price of $7,028.00 from Continental Pump Service and a price of $37,000 from Lane Pump Service to pull the pump motor at Camp Road and test for existing capabilities of the service. A motion to accept the price from Continental Pump Service was made by Les, seconded by Clyde with all in favor. Terry Lewis will contact Continental. Kenneth will notify the Ronnie Savage (interested developer) concerning of the progress.
7. Britton Road Development: No further word from Blake Weatherly and Tom Owens
8. Inactive Meters: Kenneth advised the Board that all requested inactive meters have been pulled.
9. Southside TTHM’s: Kenneth advised the Board that the TTHM level passed.
10. Delinquent Customer Cut-Off: A motion to continue the temporary suspension of cut-offs (due to Corona Pandemic) until re-visiting at next month’s meeting was made by Carey, seconded by Clyde with all in favor.

**Items of Unfinished Business**

1. Capacity Development Response Update: Wayne advised the Board that CDWS has been selected by DHH/Legislative Auditing to furnish copies of financials. Wayne has already completed their request and mailed all information to them.
2. Relocation of 6” Line Behind Johnny’s Pizza: Terry Lewis is contacting Ates Construction to procure a price and will have the information for the Board before the next meeting and will be voted on via email.
3. M-N Report and Financial Statement were reviewed. A motion to pay the bills was made by Carey, seconded by Les with all in favor.

A motion to adjourn the meeting was made by Les, seconded by Clyde with all in favor.

Madge Smith Attachments: M-N Report & Financial Statement

Secretary of the Board